

SOCIAL WORKER I:

Brief Description of Duties

This professional collects data on health, family and social background pertinent to diagnosis and treatment of individuals in social services, health or mental health programs. They assist in evaluating individual needs and developing treatment or services plans. Assesses individuals for suitability for special programs. Assists patients through individual or group counseling/therapy. Provides crisis intervention, Attends staff conferences and meetings related to progress of patients/clients. contributes to program evaluation and research. Prepares case histories and other reports, maintains records on social services rendered, monitors activities of patients/clients. Maintains contact with other health, education and welfare agencies and professionals in order to assure that the needs of patients/clients are met. Interprets specific program policies and procedures to patients/clients and other interested parties.

Successful candidates must have:

- A Master's Degree in Social work from an approved university or college,
- Licensed Graduate Social Worker
- Reliable transportation and valid driver's license.

Please email resumes to HR@athenaconsultingllc.com

SOCIAL WORKER II:

Brief Description of Duties

This professional will investigate, evaluate, and monitor individual cases. Assists in rendering diagnosis and developing individual treatment/service plans designed to prevent or alleviate personal or environmental problems of patients/clients in a social service, health or mental health program. Determines suitability of individuals for special programs. Provides crisis intervention and individual or group counseling to patients/clients and their families. Develops and/or participates in public awareness and education programs. Interprets policy and procedures of the social service program. Assists in policy formation and assures that services assigned are carried out effectively. Coordinates one or more activities within a program. Assigns and reviews the work of others. Consults with other health or social work professionals concerning problems affecting recovery, welfare, rehabilitation of patients/clients. Acts as a liaison between health, education, welfare, and other community agencies to establish an integrated and coordinated program. Prepares case histories and other reports, memos and correspondence. Maintains accurate records of patient/client activities. Attends and participates in meetings and conferences.

Successful candidates must have:

- A Master's Degree in Social Work, plus two years of social work experience OR is a Licensed Certified Social Worker.
- Some positions may require LCSW-C
- Reliable transportation and valid driver's license.

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